

How to Draft Briefs, Pleadings, Motions & Contracts with LexisNexis®

LexisNexis® Total Practice Solutions provide a wide variety of tools to aid the drafting process. Use the examples below to learn how to use these tools in your daily drafting tasks.

LexisNexis® Total Litigator

This easy, form-based approach helps you find drafting forms, checklists and sample documents. To access LexisNexis Total Litigator:

- Go to www.lexisnexis.com/lawschool and sign on
- Click the Sign on to Total Litigator link in the upper right of the page
–OR–
- Click the purple Total Litigator Button in the LexisNexis Total Research System page at www.lexis.com

To find a sample Federal Complaint for a Class Action:

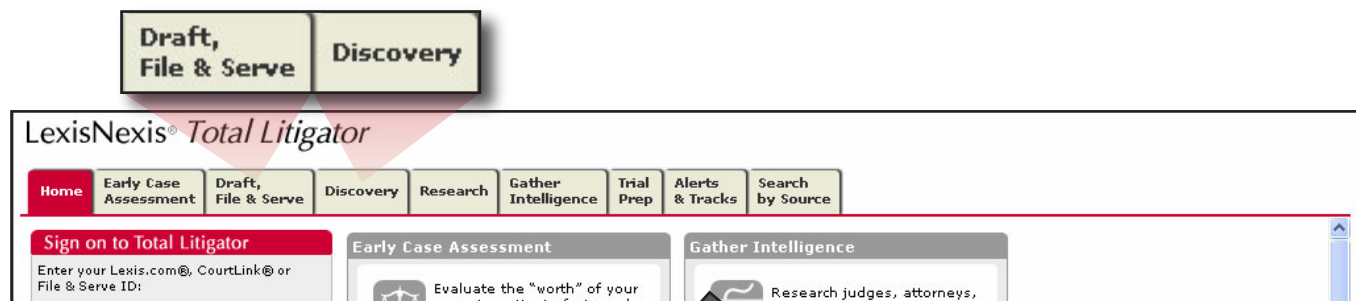
1. Click the purple **Total Litigator** button located in the upper right of the page.
2. Click the **Draft, File & Serve** tab.
3. Click **Drafting Resources** from the list on the left side of the page.
4. Select the following in sequential order:
 - **Jurisdiction** at Step #1
 - **Federal** at Step #2
 - **Pleadings** at Step #3
 - **Complaint (Class Action)** at Step #4
5. Leave all boxes checked in Step #5.
6. Click **Search**.

To find a sample Federal Notice of Deposition:

1. Click the purple **Total Litigator** button located in the upper right of the page.
2. Click the **Discovery** tab.
3. Click **Depositions** from the list on the left side of the page.
4. Select the following in sequential order:
 - **Jurisdiction** at Step #1
 - **Federal** at Step #2
 - **Notice of Deposition** at Step #3
5. Leave all boxes checked in Step #4.
6. Click **Search**.

To find a sample Federal Motion to Compel:

1. Click the purple **Total Litigator** button located in the upper right of the page.
2. Click the **Discovery** tab.
3. Click **Motions (Discovery Related)** from the list on the left side of the page.
4. Select the following in sequential order:
 - **Jurisdiction** at Step #1
 - **Federal** at Step #2
 - **Motion to Compel** at Step #3
5. Leave all boxes checked in Step #4.
6. Click **Search**.



Briefs, Motions, Pleadings & Verdicts

Search Briefs, Motions, Pleadings & Verdicts from federal and selected state jurisdictions for samples that provide form and structure for your own work. For example:

To find sample Motions to Dismiss:

1. Sign on to the **LexisNexis Total Research System**
2. Click the **Search** tab and the **Legal** page.
3. Link to **Briefs, Motions, Pleadings & Verdicts** listed in the right column.
4. Click **Selected Briefs and Motions, Combined** as your source.
5. Type **type (brief and motion dismiss)** as a terms & connectors search.
6. Click **Search**.
7. Use the **FOCUS™** bar to narrow results (e.g., search **motion to dismiss for lack of jurisdiction**).

Matthew Bender® Practice Guides

Matthew Bender Practice Guides include extensive checklists and forms for drafting, plus highlight strategic points and judge's perspectives throughout each chapter. For example:

To find a practice guide discussing trade secrets in employment contracts:

1. Sign on to the **LexisNexis Total Research System**.
2. Click the **Search** tab and the **Legal** page.
3. Select Secondary Legal > Matthew Bender > By Area of Law > **Intellectual Property**
4. Select **Milgrim on Trade Secrets®** as your source.
5. Select the **Terms and Connectors** option.
6. Type **employment** in the open field.
7. Select the **Table of Contents (TOC) only** option.
8. Click **Search**.

Lexis® Search Advisor

Lexis® Search Advisor is a tool for finding legal information based on a legal topic without you having to craft a search. It automatically helps you target your legal issue, identify an appropriate source, and formulate your search request. For example:

To find relevant practice guides by topic:

1. Sign on to the **LexisNexis Total Research System**
2. Click the **Search Advisor** tab.
3. Type **employment covenants not to compete** in the Option 1: Find a Legal Topic field and click **Find**.
4. Link to **Noncompetition & Nondisclosure Agreements** listed under Labor & Employment Law in the displayed results.
5. Click the **Analytical Materials** tab.
6. Link to **Milgrim on Trade Secrets**.
7. Use the **FOCUS feature** to narrow results (e.g., search **employee /10 covenant /15 noncompet!**).

Lexis Clause Library

Search through thousands of up-to-date transactional clauses, then copy and paste it into your existing document. For example:

To find a Works for Hire clause for an employment contract:

1. Sign on to the **LexisNexis Total Research System**.
2. Click the **Search** tab and the Look for a Source **Legal** page.
3. Select Reference > Clauses > **Lexis Clause Library - Labor & Employment Law** and click **Continue with Your Search**.
4. Type **works made for hire** as a terms & connectors search.
5. Click **Search**.

For 24/7 research help, click on Live Support
or call **LexisNexis Customer Support: 1.800.45.LEXIS (5-3947)**

www.lexisnexis.com/lawschool

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